

# » LOSS CONTROL INSIDER

Lowering risk, focused on the bottom line.



## Fleet Driver Road Test

Driver's Name \_\_\_\_\_ Date \_\_\_\_\_

License No. \_\_\_\_\_ State \_\_\_\_\_

Vehicle Driven \_\_\_\_\_ Road Test Miles \_\_\_\_\_

Evaluator \_\_\_\_\_

Pass      Fail

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|--------------------------|--------------------------|
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### Pre-Trip Inspection

- Checks general condition of vehicle.
- Checks for proper operation of parking and service brake systems.
- Checks for steering mechanism.
- Checks all lighting devices and reflectors.
- Checks condition of tires.
- Checks horn and windshield wipers.
- Checks and adjusts rear view mirrors.
- Checks emergency equipment.

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### Placing Vehicle in Operation

- Uses seat belt.
- Starts vehicle properly.
- Checks air pressure.
- Shifts gears properly.
- Checks traffic conditions.
- Does not allow vehicle to roll while stopped.
- Drives with both hands on wheel.
- Steers smoothly.
- Maintains proper speed for conditions, within speed limit.

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| <input type="checkbox"/> | <input type="checkbox"/> |

### Backing and Parking

- Stops in correct position.
- Avoids backing from blind side.
- Gets out of vehicle and checks entire area, including overhead, before backing.
- Uses mirrors properly.

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### Intersections

- Prepares to stop vehicle if necessary, even if traffic signal is green.
- Checks in all directions for traffic conditions.
- Stops vehicle in proper location when required.
- Does not allow vehicle to roll when stopped.

Pass Fail

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**Turning**

- Makes sure vehicle is in proper lane for turn.
- Signals intention to turn well in advance.
- Approaches at proper speed.
- Checks traffic conditions and turns only when intersection is clear.
- Keeps vehicle in proper lane during turn.
- Does not shift gears during turn.

**Railroad Crossing**

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- Checks in all directions when approaching crossing.
- Comes to complete stop when necessary or required by law.
- Stops at a safe distance when necessary.
- Does not shift gears when crossing tracks.

**Passing**

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- Only passes in safe location where legally allowed.
- Checks ahead and behind to make sure passing room is adequate.
- Warns vehicle ahead of intention to pass.
- Uses directional signals properly.
- Leaves sufficient space before cutting back into lane.
- Does not exceed speed limit.

**Coupling and Uncoupling Combination Unit**

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- Checks that fifth wheel jaws are open.
- Lines up properly with trailer.
- Connects brake and electrical lines.
- Charges trailer brakes.
- Backs slowly.
- Visually checks for proper coupling of fifth wheel.
- Assures that fifth wheel handle is in locked position.
- Raises landing gear and removes wheel chocks.
- Applies trailer brakes and gently tries to pull away from trailer.

Evaluator's Comments  Pass  Fail

Comments: \_\_\_\_\_

\_\_\_\_\_

Training Requirements: \_\_\_\_\_

\_\_\_\_\_

For more information about American Family's Loss Control Services, visit [www.amfam.com](http://www.amfam.com)

**DISCLAIMER**

The recommendations printed here follow generally accepted safety standards. Compliance with these recommendations does not guarantee that you will be in conformance with any building code, or federal, state or local regulations regarding safety or fire. Compliance does not ensure the absolute safety of you, your operations or place of business.