



Woodworking Safety Inspection

Inspection: _____ Date: _____

Project/Location: _____

Position/Title: _____

Type of Inspection: Weekly Monthly
 Periodic Follow-Up

	Yes	No	N/A	Corrected
General safety:				
1. Floors are free of spills and other slip/fall hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Floor elevation differences, such as steps, are clearly marked (painted with contrasting colors, signs, etc).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Ladders and step stools are used to access molding and horizontal bins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Hearing and eye protection worn in production area.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. V-Nailer air supply hose is disconnected before changing nail head, loading nails, maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Material Safety Data Sheets are available and updated.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire protection – general:				
7. No evidence of smoking in unauthorized areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Extension cords are not used as permanent wiring.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Fire extinguishers are charged and located within 50 feet from any travel distance..	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Employees know location of fire extinguishers and are trained on their correct use..	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Dumpster lids remain closed when not receiving dust.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. All circuits, breakers and panels are enclosed and labeled.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Electrical panels have a 30" clearance from all combustible storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Wood dust and shavings on floor and structural members are vacuumed up	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oil and stain bench; Spray booth:				
15. Used oil and stain rags are disposed of in metal fire containers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Benches are swept off.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Lacquer drums and other flammable liquids are grounded.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Metal containers are bonded when transferring flammables.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Latex gloves worn when mixing, pouring, cleaning spray gun, sanding and buffing.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Paint booth floor is kept clean and free of paint buildup and overspray	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Sprinkler system in spray booth serviced every six months. Date of last service: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Spray booth filters are changed in accordance to manometer readings and serviced weekly.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Filters cleaned regularly – powder is shaken/knocked out or filter is vacuumed.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Filters replaced as needed.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Yes No N/A Corrected

Oil and stain bench; Spray booth:

- 25. Painted booth pressure gauges are clean and readable..... Yes No N/A Corrected
- 26. Leaky air hoses are replaced Yes No N/A Corrected
- 27. Safety glasses are worn when cleaning pressure pots and mixing or pouring paints. Yes No N/A Corrected

Machining, lumber handling and sanding:

- 28. All areas are swept at end of shift or as needed..... Yes No N/A Corrected
- 29. Safety glasses are worn at all times Yes No N/A Corrected
- 30. All belts, pulleys, gears, shafts and moving parts are guarded Yes No N/A Corrected
- 31. Miter saw – plexiglass guard covers blade when pieces are being clamped..... Yes No N/A Corrected
- 32. Miter saw – blade is guarded during operation and guard is adjusted so blade is minimally exposed..... Yes No N/A Corrected
- 33. Planer – anti-kick back pressure bar in place and properly adjusted. Hood and guard in place Yes No N/A Corrected
- 34. Planer – electrical panel remains closed..... Yes No N/A Corrected
- 35. Shaper – electrical panel closed. Fence and top guards in place Yes No N/A Corrected
- 36. Power feed router – electric panel closed Yes No N/A Corrected
- 37. Cut off saws – retractable guards and belt covers in place Yes No N/A Corrected
- 38. Wide belt sander – board limiter guard in place and properly positioned..... Yes No N/A Corrected
- 39. Wide belt sander – access doors are closed while machine is running..... Yes No N/A Corrected
- 40. Wide belt sander – safety switches and panic stops work Yes No N/A Corrected
- 41. Table saw – power feed covers blade at all times and is positioned to prevent kick back Yes No N/A Corrected
- 42. Table saw – chips and debris are cleaned off to prevent foreign object in eyes..... Yes No N/A Corrected
- 43. Jointer – blade cover in place; spring mechanism is properly working..... Yes No N/A Corrected
- 44. Jointer – push blocks are used by operators when working on small pieces..... Yes No N/A Corrected

Woodworking machinery – inspection and maintenance:

- 45. Dull, poorly set, and improperly tensioned saws are removed from service before they cause material to stock, jam or kick back Yes No N/A Corrected
- 46. Knives and cutting heads on equipment are kept sharp, properly adjusted and firmly secured..... Yes No N/A Corrected
- 47. Push sticks and blocks are provided and used at the workplace Yes No N/A Corrected
- 48. All wood working equipment have disconnect switches that can be locked in the off position..... Yes No N/A Corrected

Parking lots and exterior conditions:

- 49. Outside walkways are in good condition; curb edges are distinct Yes No N/A Corrected
- 50. Parking lot in good condition. No broken or uneven surfaces present..... Yes No N/A Corrected
- 51. Snow and ice is removed promptly to reduce slip/fall hazards Yes No N/A Corrected

I have personally inspected the above items. Those marked have been corrected with the following exceptions:

For more information about American Family’s Loss Control Services, visit www.amfam.com

DISCLAIMER

The recommendations printed here follow generally accepted safety standards. Compliance with these recommendations does not guarantee that you will be in conformance with any building code, or federal, state or local regulations regarding safety or fire. Compliance does not ensure the absolute safety of you, your operations or place of business.